

Kenaitze Indian Tribe

CIRCLE OF LIFE GUIDELINES

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Eligibility

- The Kenaitze Indian Tribe's Circle of Life Grant Program is for the specific purpose of financially assisting eligible applicants who are enrolled in an accredited college or university, and are pursuing a Baccalaureate degree.
- The purpose of these guidelines is to set forth procedures and requirements to govern the awarding of Circle of Life grants as administered by the Kenaitze Indian Tribe under contract with the Bureau of Indian Affairs.
- To be eligible for a grant, an applicant must be:
 - Member of a federally recognized tribe or at least ¼ degree Alaska Native blood.
 - Eligible students who still demonstrate a need as determined by the college or university by applying for Federal Financial Aid
- All students must have a completed financial aid packet as follows:
 - A KIT Circle of Life application on file
 - Copies of ID and Social Security Card, for males proof of selective service enrollment
 - A letter of acceptance from college or university
 - Completed Budget Forecast
 - If a continuing student, acceptable grade transcripts from previous semester; or where applicable high school transcripts.
- Continuing undergraduate applicants who meet the academic requirements will be funded first.
- All other undergraduate students will be funded on first-come-first-serve basis until all funds are expended.

- Summer school students may be funded if funds are available based upon the following priorities.
 - Seniors who need summer school to graduate
 - Attendance in order to keep campus housing during summer months
- Graduate students may be funded if funds are available and all other resources have been exhausted.
- Grant application will be received on a continuous basis, however funds are granted on availability of finances and completion of paperwork.

Academic Requirements

The following requirements for academic progress will be used to determine continuation of funding under the KIT's Circle of Life Grant Program:

- Freshmen maintain a minimum of 2.5 grade point average (GPA) with no less than 12 full credits per semester.
- Sophomore, Junior and Senior students must maintain a minimum of 2.5 GPA for a recommended 15 credit hours per semester/quarter with no less than 12 credit hours as a minimum.
- All students will be required to submit a transcript or grade report of each term's academic progress to the KIT's Circle of Life Office. Students who do not meet the minimum academic requirements for one term will be placed on academic probation during the next term. Notification of this action will be made to students by letter. If substantial progress is not made during that term, the student's funding may be suspended.
- Once a student's funding has been suspended, the student will not be considered for future funding UNTIL THE STUDENT THROUGH OTHER FUNDING SOURCES earns a minimum of 12 college credits or equivalent, with a 3.0 (C average) for that term from the college in which he/she is enrolled.

Notification of Award

- The KIT Circle of Life Grant Program office shall notify all applicants in writing within 30 days after all required paperwork is found.
- Notification shall specify the amount of the award

Payment of the Award

1. Payments shall be made to the financial aid office at the college or university the student is attending.

2. If a student does not enter or drops from the institution, the institution shall refund all remaining funds to the KIT Circle of Life Grants Program Officer.

Recommendations

1. All applicants must complete and submit a financial aid packets to the KIT Circle of Life Grant Program as soon as possible to enhance their funding possibilities.
2. All students must send or have the college send the grade transcripts as soon as possible after each term so as not to delay next term's funding.
3. All students are encouraged to communicate any problems encountered which may affect his/her education to the KIT Circle of Life Grant Program Officer in order that necessary assistance may be given or procedures implemented that will improve the student's chance of success.

I _____ have read the agreed terms and conditions provided
Printed Name

above.

Student signature

Date

KIT Circle of Life Representative

Date